

APPLICATION FOR EMPLOYMENT

The information submitted on this form will be treated as strictly Private & Confidential

Please ensure you complete the form fully in your own handwriting, even if you attach a CV; evidence of Educational /Professional qualifications may be requested. Return the form to: TMB Patterns Ltd, Brue Avenue, Colley Lane Industrial Estate, Bridgwater Somerset TA6 5LT or scan and email to vacancies@tmb-patterns.co.uk

PERSONAL DETAILS:

Surname: _____ First Names: _____

Address: _____ Mobile: _____

_____ Evening Tel No: (Home) _____

_____ Post Code: _____

Do you have a current Driving Licence? YES NO

If you have any endorsements please list: _____

National Insurance No: : :

Position applied for: _____ Pay expected: £ _____ per _____

Have you a contact or are you related to any person employed by TMB? If so please give details:

Position applied for: _____ Pay expected: £ _____ per _____

On what date would you be able to commence this employment? _____

EXPERIENCE: Outline particular experience gained in previous positions or in activities outside of work that you feel show your aptitudes and skills for the position applied for.

INTERESTS: Give details of your main interests and the depth to which these are pursued.

FURTHER EDUCATION, QUALIFICATIONS & TRAINING

Please list your highest achievement; however if you feel lesser qualifications are relevant to the position applied for, please list these as well.

Details	Qualifications gained (plus grades)

Please give name and address of school/college/university where you gained your qualifications:

Professional qualifications and membership of professional organisations: (Please List)

MOST RECENT EMPLOYMENT:

Current or most recent Employer:	
Nature of Business	
Your Job Title & Brief details of your position & the work	
Date Started. _____	Date of leaving. _____
Reason for leaving	
Final Salary	

PREVIOUS EMPLOYMENT (Please give details of your two previous employers, most recent first)

1: Name and address of Employer:	
Nature of Business	
Your Job Title Brief details of your position & the work	
Date Started. _____	Date of leaving. _____
Reason for leaving	
Final Salary	

2: Name and address of Employer:	
Nature of Business	
Your Job Title Brief details of your position & the work	
Date Started. _____	Date of leaving. _____
Reason for leaving	
Final Salary	

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REFERENCES: All appointments are subject to the receipt of satisfactory references. Please provide names, addresses and occupations of two referees (not relatives), preferably previous employers whom we may approach with regard to your application.
**Contact will only be made with your authority*

1: Name		2: Name	
Position		Position	
Address		Address	
Contact Tel No:		Contact Tel No:	
Relationship:		Relationship:	

Please provide any information that may assist your application, including why you believe yourself to be suitable for this position and how you match the published Job Description. (Please continue on a separate page if required)

DECLARATION: I declare that the information given by me, to the best of my knowledge, is true and complete. I acknowledge that dishonesty or the giving of incorrect information on purpose may render this application and any subsequent employment invalid and subject to summary termination.

In accordance with the Data Protection Act 1998, I hereby authorise TMB Patterns Limited to process the information contained in this application form for recruitment and selection purposes,

Name: (Block Capitals) _____

Signed: _____ Date: _____